

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held in the Board Room of the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN, 47834, on Thursday, July 13, 2023. Michael Shaw, Lynn Romas, Andrea Baysinger, Tom Reberger, Amy Burke Adams, and Cheryl Schopmeyer were present. Ryan Keller was absent.

I. Call to Order

The meeting was called to order at 7:00 p.m. Board President Tom Reberger led those in attendance in the pledge, and Superintendent Rayle offered the prayer.

II. Comments from Patrons

None

III. Consent Agenda

A. Claims

B. Board Meetings

Executive Session: Thursday, June 8, 2023

Regular Session: Thursday, June 8, 2023

C. Field Trips

None

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. FMLA- Maternity

FPE

Courtney Hetrick

b. FMLA

ESE

Lisa Froderman

2. Non-Certified

a. Classified Employee Not Eligible for Leave

NHS

Veronica Wiltsee

B. RETIREMENTS

1. Certified

None

2. Non-Certified

None

3. Place on Retirement Index

a. Service Appreciation Stipend (60-days)

NCMS

Russ True

b. Longevity Stipend (CCS-25 years)

CCHS

Shelly Ream

c. Service Appreciation Stipend (60-days)

NCMS

Greg Burns

C. RESIGNATIONS

1. Certified

a. FACS Teacher

NHS

Lisa Denham

b. Special Education Teacher-Life Skills Room

FPE

Stacey Thompson

c. Special Education Teacher

NHS

Fawn Zimmerman

2. Non-Certified

a. Custodian 185-day (eff. 6/2/23)

NHS

Chad McCurry

b. IA (eff. 6/30/23)

ESE

Ashli Patterson

c. IA (eff. 6/30/23)

ESE

Laurie Prindiville

d. IA (eff. 7/3/23)	CCHS	Amy Stagg
e. IA (eff. 7/3/23)	MES	Lauren McVeigh
3. ECA Resignations		
a. Science Fair Sponsor	VBE	Derik Tipton
4. ECA Lay Coaches	None	
D. TRANSFERS		
1. Certified		
a. English/LA Teacher	CA	Taylor Longest
b. Math Teacher	CA	Mary Graves
c. Art Teacher	NCMS	Trinity Kirby
d. Elementary-Title One Teacher	VBE	Brandi Sereno
2. Non-Certified	None	
E. EMPLOYMENT		
1. Certified		
a. Elementary Teacher (5 th Grade)	MES	Sarah Abby Stevens
2. Non-Certified		
a. Special Services IA (29 hr)	VBE	Chelsey Harrison
b. Special Services IA (29 hr)	VBE	Renee Reece
c. Bus Aide (Max 29 hr)	Trans	Brandon Weese
d. pulled prior to meeting		
e. Custodian (185-day)	JTE	Tisha Melvin
f. Custodian (185-day)	CCE	Jennifer Sadlowski
3. Supplemental	None	
F. EXTRA-CURRICULAR		
1. Extra-Curricular Certified		
a. MS Assistant Cross-Country Coach	NCMS	Ben Wegner
b. Varsity Girls' Cross-Country Coach	NHS	Jeff Walker
c. Varsity Girls' Golf Coach (50%)	NHS	Chris Hawk
d. Science Fair Sponsor	VBE	Stacy Carrell
2. Extra-Curricular Non-Certified	None	
3. Extra-Curricular Lay Coach		
a. MS Head Cross Country Coach	NCMS	Sam Brown
b. 8 th Grade Head Volleyball Coach	NCMS	Alisha Long
c. 7 th Grade Head Volleyball Coach	NCMS	Stacy Dotson
d. Varsity Girls' Golf Coach (50%)	NHS	Nick McCollum
e. HS Assistant Girls' Cross-Country Coach	NHS	Sarah Stallcop
f. Varsity Girls' Cross-Country Coach	CCHS	Melanie Laswell
4. Supplemental	None	
G. CHANGES		
1. Certified	None	
2. Non-Certified		
a. Head Custodian (eff. 7/1/23)	CCHS	Lora Shaw
b. Secretary/Treasurer	ESE	Ashli Patterson

3. ECA-Lay Coaches	None
H. VOLUNTEERS	
1. CLASSROOM	None
2. BAND	None
3. ATHLETICS/ECA	None
I. TERMINATIONS	
J. Suspension Without Pay	None
K. NON-RENEWAL	None

Mr. Romas moved to approve the consent agenda. Mrs. Baysinger seconded, and the motion was approved by a 6-0 vote.

IV. Old Business

None

V. Superintendent's Report

Superintendent Rayle noted the following:

- Welcome to the new hires: Sarah Abby Stevens, Chelsey Harrison, Renee Reece, Brandon Weese, Tisha Melvin, and Jennifer Sadlowski.
- He wished all retirees from the 2022-23 school year the best in their retirement.
- He offered thanks to all individuals and groups who put in work behind the scenes to keep the corporation running smoothly and efficiently.
- He introduced Northview High School 4x800 meter relay team and congratulated them for setting the conference record, which was also a school record, and earning all-state honors by placing 5th in the state championship. Two of the members also earned a spot on the Indiana All-Star team and ran for the Midwest League champions.
- He offered condolences to Mr. Romas, the Barnett family, and the Freeman family for their recent losses.

VI. New Business

A. CCS School Board Policy Revisions – First Reading

Included in the board packet were several revised board policies that were recommended by Neola. Neola has attorneys who monitor new laws and make recommended revisions to existing Neola policies. This is a first reading, so no vote is necessary.

0141- Number

0142- Election and Eligibility to Serve

0142.1- Term

0142.2- Oath

0142.3- Vacancies and Appointment of Board Members

0144.1- Compensation

0144.2- Board Member Ethics

0152- Officers

- 0164.5- Member Participation in Meetings Through Electronic Means of Communication
- 0167.3- Public Participation at Board Meetings
- 1213.01- Staff-Student Relations
- 1425- Nursing Mothers
- 1615- Tobacco Use Prevention
- 2266- Nondiscrimination on the Basis of Sex in Education Programs or Activities
- 2410- Audio, Video, and Digital Recording of Meetings
- 2461- Recording of IEP Team Meetings/Case Conferences
- 2462- Dyslexia Screening and Intervention
- 2510- Adoption of Curricular Materials
- 3124- Employment Contracts with Professional Employees
- 3213.01- Staff-Student Relations
- 3215- Tobacco Use Prevention
- 3231- Outside Activities of Staff
- 3362.01- Threatening and/or Intimidating Behavior Toward Staff Members
- 3425- Nursing Mothers
- 4120- Employment of Support Staff
- 4213.01- Staff-Student Relations
- 4215- Tobacco Use Prevention
- 4425- Nursing Mothers
- 5330- Use of Medication
- 5512- Tobacco Use Prevention
- 5517- Anti-Harassment
- 5517.01- Bullying
- 5771- Search and Seizure
- 6152- Student Fees and Charges
- 6250- Required ADM Counts for the Purpose of State Funding and Verification of Residency for Membership
- 6550- Travel Payment and Reimbursement/Relocation Costs
- 6700- Fair Labor Standards Act (FLSA)
- 7434- Use of Tobacco on School Property
- 7440- Facility Security Program
- 7540.02- Web Accessibility, Content, Apps, and Services
- 8310- Public Records
- 8451- Pediculosis (Head Lice)

B. School Safety Grant Application

Mrs. Adams moved to approve the school safety grant application for the 2023-24 school year. Mrs. Schopmeyer seconded, and the motion was approved by a 6-0 vote. It was noted that this grant is currently being used to support the CCS police department and has been utilized over the past few years.

C. Residential Placements Resolution

Mr. Romas moved to approve the residential placements resolution. Mrs. Baysinger seconded, and the motion was approved by a 6-0 vote. This resolution is signed each year to allow for the placement of special education students in alternative services and private residential school placements.

D. Textbook Rental and Class Fees for the 2023-24 School Year

Information was included in the board packet regarding the proposed rental and fee amounts for the 2023-24 school year. HEA 1001 prohibits Indiana schools from charging students for curricular materials. The IDOE developed detailed guidance on curricular material reimbursement, which was included in the board packet. To be guaranteed some level of

reimbursement, schools eligible for curricular material reimbursement must timely and accurately submit the total cost of providing curricular materials each school year.

Dr. Shaw moved to approve the 2023-24 textbook rental and class fees. Mrs. Schopmeyer seconded, and the motion was approved by a 6-0 vote.

E. Cumberland Academy Assistant Principal / Director of At-Risk Programs, Job Description Revision

Mrs. Baysinger moved to approve the revision to the Cumberland Academy Assistant Principal / Director of At-Risk Programs, job description. Mr. Romas seconded, and the motion was approved by a 6-0 vote. Since the revisions to the job description did not involve any major changes to the position, it was requested that the second reading be waived.

I. Vaping Preventative Education Program Update

Curriculum and Grants Coordinator Kathy Knust and NHS Principal Chris Mauk shared highlights of the program. Mr. Mauk thanked the board for their support in January and shared they have been monitoring data and having regular meetings with the Principal Advisory Group to discuss issues within the school. He shared that the group could affirm that vaping is across all social groups, is easily assessable, and the deterrents that were in place aren't as effective as they needed to be. He stated the old program was replaced with the In-Depth Program and it has been one of the biggest changes; one that addresses vaping more than smoking cigarettes and things to that nature and feels it has gone well with the positive feedback he has received. He met with Mrs. Knust, Mr. Owens, Mrs. Jones, Josh Clarke, and Monica Wallace, with the Hamilton Center, to discuss ways to shore up their policies and to provide ways to help students. They determined there were two very distinct issues; students that were just getting their foot in the door and vaping nicotine products and those that were vaping Delta-8. While working with the Hamilton Center, they were able to develop programs to get assistance to students. Mrs. Knust feels there is a great need for parent and community involvement regarding vaping education. She hopes to see a decline in the usage of vaping and tobacco products when they present an update next summer. Mrs. Adams asked if there was a section on our website that included vaping information for parents to access. Mrs. Knust answered, not at this time, but it is something that could be added.

F. Secondary Student Handbook Change Revisions

Mrs. Schopmeyer moved to approve the secondary student handbook change revisions. Mrs. Adams seconded, and the motion was approved by a 6-0 vote. The proposed revisions were included in the board packet for review. Since the revisions were minor, it was requested that the second reading be waived.

G. Contract with Hamilton Center

Mrs. Adams moved to approve the contract between CCS and the Hamilton Center. Dr. Shaw seconded, and the motion was approved by a 6-0 vote.

H. Request to Purchase a Shoot-A-Way machine for Northview boys' and girls' basketball

Northview High School Principal Chris Mauk provided information to the board regarding a request to purchase a Shoot-A-Way machine for the boys' and girls' basketball program. NHS

will be receiving a credit, as a trade-in for the old machine, and the remaining balance will be paid from the Athletic Department EC account, and the boys' and girls' basketball EC accounts.

Dr. Shaw moved to approve the Shoot-A-Way machine for the NHS basketball program. Mr. Romas seconded, and the motion was approved by a 6-0 vote.

J. 2023 – 2024 School Calendar Change

Mrs. Baysinger moved to approve the revisions to the 2023-24 school calendar. Mr. Romas seconded, and the motion was approved by a 6-0 vote. The only changes involved the addition of the two planned Professional Development days.

K. Superintendent's Goals for the 2023-24 School Year

Superintendent Rayle shared his goals for the upcoming school year. He provided an overview to the Board that included:

- Continuation of our great things,
- Increase trust and confidence through open and honest communication and positive relationships,
- Implementation of new ideas, and
- Establish a supportive, positive district climate and culture

He also included his Non-Negotiables:

- Students will be at the center of every decision.
- A safe, non-threatening, learning environment will be exercised.
- High personal standards and expectations will be fostered in order for students and staff to excel.
- High-quality employees will lead Clay Community Schools students in discovering success.
- Continuous improvement will drive our teaching and learning.
- Open and transparent communication will be utilized to maintain trust.
- Fiscal responsibility will be fundamental in achieving our vision.

Dr. Rayle also shared one of his 5-minute focus videos with the board showcasing snow days; these can be found on the corporation's website.

VII. Board Member Comments

Michael Shaw thanked Dr. Rayle for getting through his first board meeting and stated he did a really nice job. In reference to Dr. Rayle's 5-Minute Focus, he questioned whether the kids would need to make up snow days at the end of the year or if they would be free days. Dr. Rayle answered they would be free days that students would not need to make up. He also thanked everyone in the corporation for dedicating their careers to the children.

Lynn Romas offered a "great job" to Dr. Rayle.

Andrea Baysinger showed her appreciation to Dr. Rayle for his inspiration and goals and hopes the board can partner with him and continue to grow community engagement.

Amy Burke Adams started off by thanking all teachers for last school year and urging them to enjoy the summer. She shared that as a former teacher, she knows that some are planning already for this fall, but she encourages them to take advantage of summer because the

school year would be here before they know it. She expressed gratitude towards Dr. Rayle and shared she is happy to have him on board in this capacity. She shared that since she has known him, his greatest strength is being approachable for new ideas and positive changes.

Cheryl Schopmeyer extended thanks to all staff for their dedication to CCS. She stated that there are many staff members that she has not met yet, but can't wait to. She also shared that she appreciates Dr. Rayle's passion and the transparency that he displays.

Tom Reberger pointed out that he has noticed the parking lot at central office has been full most of the summer and wanted to emphasize the enthusiasm is evident and has not gone without notice.

VIII. Future Agenda Items

Mrs. Adams requested a report about the possibility of reviewing the budget to include corporation cars and cell phones for administrators.

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:00 p.m.

The meeting was audio recorded, and copies may be requested by contacting the Central Administration Office.